

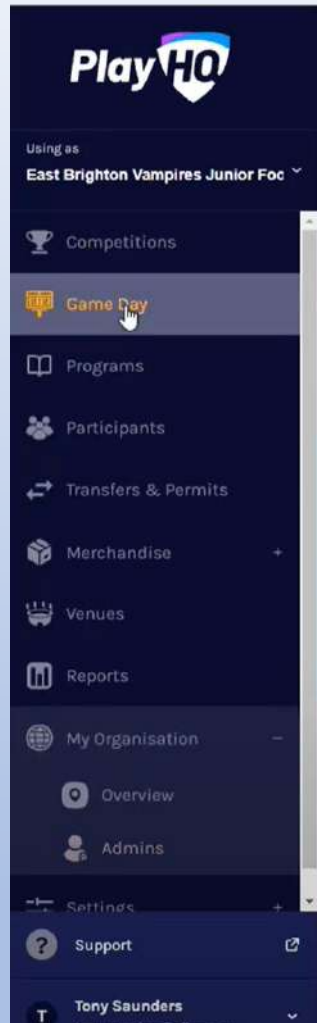


Session 5 – Gameday for League Admins, Club Admins & Team Managers

Video here -<https://www.youtube.com/watch?v=bQmZqv67hoY>

Gameday Area

1



Click on Game Day on side panel

2

A screenshot of the 'Game Day' interface. At the top, there's a 'Generate Game Sheets' button. Below it, a date selector shows '22/10/2021' with a red arrow pointing to it. Underneath are three filter dropdowns: 'All Game Statuses', 'All Grades', and 'All Venues', followed by a 'Reset' button. A table lists three games. Each row has a checkbox, a time, a venue, home and away team names, a score display, a grade, a game ID, and a 'Details' button. The bottom of the interface shows pagination controls for '1 - 3 of 3' items.

☐	TIME	VENUE/GROUND	HOME	SCORE	AWAY	GRADE	GAME ID	
☐	3:00PM	MOOR/MOOR	East Brighton Vampires U12 Girls Sherren	- - - : - - -	Prahan U12 Girls Laughton	SMJFL SMJFL U12 Girls Division 1	c1fefb	Details
☐	3:00PM	MOOR/MOOR	East Brighton Vampires U12 Girls Sherren	- - - : - - -	South Melbourne Districts U12 Girls	SMJFL SMJFL U12 Girls Division 1	1e4d82	Details
☐	3:30PM	MOOR/MOOR	East Brighton Vampires U12 Girls Sherren	- - - : - - -	Mordialloc Braeside U12 Girls Red	SMJFL SMJFL U12 Girls Division 1	74a722	Details

Currently can only select day. Date range to come in the future.

Can filter Game status between upcoming, pending (once game start time has passed), final, abandoned, cancelled and in progress (live scoring)

Can filter between grades and venues as well.

Allocating Players, Coaches & Team Managers to Teams

Competitions → Current Competition (2022) → Teams → View

1

PlayHQ

Using as
Albany Football Club

Competitions

Game Day

Competitions

My Competitions Invitations

SEASON	COMPETITION	ASSOCIATION	DATES	SEASON STATUS
2022	Great Southern Football League	Great Southern Football League	01/11/2021 - 31/10/2022	Active

View

2

Competitions

Great Southern Football League - 2022

Great Southern Football League

Teams Participants Registration More

+ Add club team Configure Awards

TEAM	GRADE	PLAYERS
Albany Colts	headspace Albany Colts	0
Albany League	North Road Supa IGA League	0
Albany Reserves	North Road Supa IGA Reserves	0
Albany Sixteens	Motel Le Grande Sixteens	0

3

+ Add club team Configure Awards

1 - 5 of 5 1 of 1

TEAM	GRADE	PLAYERS	GENDER	AGE	ID
Albany Colts	headspace Albany Colts	0	Boys	U18	Albany Colts
Albany League	North Road Supa IGA League	0	Men	Senior	Albany League
Albany Reserves	North Road Supa IGA Reserves	0	Men	Senior	Albany Reserves
Albany Sixteens	Motel Le Grande Sixteens	0	Boys	U18	Albany Sixteens
Albany Women	TerryWhite Chemmart Chester Pass Albany - Women	4	Women	Senior	Albany Women

View



Albany Women

Players

Registrations

Awards

Players

Edit Player Numbers

NO.	NAME	DOB	GAMES PLAYED	
-	Lyndall Bailey		0	Unallocate
-	Abbigail-Louise Ballard		0	Unallocate
-	Dana De Bunnetat		0	Unallocate
-	Renee McIister		0	Unallocate
+	Allocate player			

4

If you need to remove a player from team list for whatever reason, click on Unallocate player.

Can add back in at a later date it required.

To allocate a player, click Allocate Player

A list will appear with all unallocated player, you can filter and search for players and select the players you would like to allocate.

Once selected players, click on allocate players which will be highlighted down the bottom.

Allocate Players

Albany Women

Only active players can be allocated to a team.

Gender: From DOB: To DOB: ☒ Unallocated

1 - 24 of 24 < 1 of 1 >

Marlee Ashton		Unallocated	Female	Player	☐
Ella Belfield		Unallocated	Female	Player	☐
Kellie Bond		Unallocated	Female	Player	☐
Emma Brady		Unallocated	Female	Player	☐
Stephanie Del Borrello		Unallocated	Female	Player	☐
Stephanie Grant		Unallocated	Female	Player	☐

5

Allocate Players

Cancel

6

Players


[Edit Player Numbers](#)

NO.	NAME	DOB	GAMES PLAYED	
-	Lyndall Bailey		0	Unallocate

Once all players are added to the team, you can add Player Numbers if you would like.

Click on Edit Player Numbers.

7

Competitions > Great Southern Football League > 2022 > Albany Women

Edit player numbers


[Save](#)
[Cancel](#)

PLAYER	NUMBER
Lyndall Bailey	3
Abbigail-Louise Ballard	7
Dana De Bunnetat	8
Renee McIister	-

Enter Player numbers under the number column. These can be edited later on if they do change as well.

Once all entered, click save.

Team Staff

COACH

+ Allocate Coach

ASSISTANT COACH

+ Allocate Assistant Coach

TEAM MANAGER

+ Allocate Team Manager

1

For Team Staff, there are 3 different options. This is on the right hand side of the screen.

- Coaches and Assistant coaches DO NOT register in PlayHQ system. They register through CoachAFL. This will then integrate with PlayHQ. Make sure you select the right club in CoachAFL portal to link with correct team.

Allocate Coach

Albany Women

Gender

All

From DOB

DD/MM/YYYY

To DOB

DD/MM/YYYY

Unallocated

1 - 2 of 2

1 of 1

Thomas Bowles

Male

Coach

Beverly Wallam

Female

Coach

Allocate Coaches

Cancel

2

To Allocate a Coach, click on Allocate Coach, a list will come up with eligible coaches. Select which coach is required for that team and click Allocate Coaches.

Currently, you can only allocate one head coach!

For Assistant Coaches, you can set multiple or whatever your league has set the limit as.

For Team Managers, click on Allocate Team Manager. For the participant to show up under Team Manager they must register as Team Manager. Registering as a Volunteer, will not allow them to be chosen as Team Manager.

3

The screenshot shows a registration form with a progress bar at the top containing five steps: 'Choose User', 'Choose Role' (highlighted in dark blue), 'Participant Details', 'Fees', and 'Payment & Summary'. Below the progress bar, the text 'Register as a:' is followed by three options: 'Player', 'Team Manager', and 'Volunteer'. Each option has a radio button to its right. A red arrow points to the 'Team Manager' radio button, which is selected. At the bottom of the form, there is a blue 'Continue →' button and a grey 'Back' button.

4

The screenshot shows the 'Allocate Team Manager' screen for the 'Albany Women' team. At the top, there are filters for 'Gender' (set to 'All'), 'From DOB', and 'To DOB'. A green checkmark and the text 'Unallocated' are visible. Below the filters, there is a table with two rows of team manager candidates. The first row is for 'Emma Brady', a female, with a red arrow pointing to a green checkmark in the 'Team Manager' column. The second row is for 'Beverly Wallam', a female, with an empty checkbox in the 'Team Manager' column. At the bottom right, there is a red arrow pointing to a dark blue 'Allocate 1 Team Manager' button, and a grey 'Cancel' button.

5

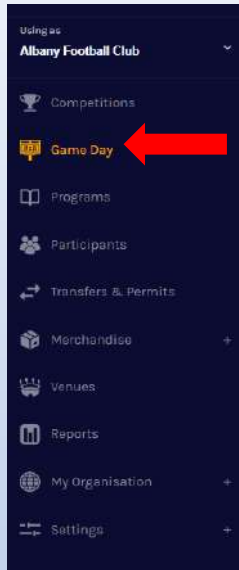
The screenshot shows the 'Team Staff' management screen. At the top right, there is a 'Management Access' toggle switch, which is turned on (green). Below this, there are two sections: 'COACH' and 'TEAM MANAGER'. Under 'COACH', there is a row for 'Beverly Wallam' with an 'Unallocate' link and a red arrow pointing to the 'Management Access' toggle. Under 'TEAM MANAGER', there is a row for 'Emma Brady' with an 'Unallocate' link and a green toggle switch. At the bottom, there are two buttons: 'Edit Team' (orange) and 'Delete Team' (grey).

Next to Team staff there is a slide bar for Management Access.

This is how you give them Management Access for the teams. This will allow them to do the functions of selecting team, add match results, add players stats and add period scores all from the participant portal (public website).

Once activated will automatically saved.

Selecting Line-up



Games

Generate Game Sheets

21/01/2022

All Game Statuses All Grades All Venues Reset

1-1 of 1 1 of 1

TIME	VENUE/GROUND	HOME	SCORE	AWAY	GRADE	GAME ID
6:45PM	MCQX2/MCST7	Denmark Walpole Women		Albany Women	Great Southern Football League TerryWhite Chemmart Chester Pass Albany - Women	78

Details

1-1 of 1 1 of 1

Game

Download Game Sheet

Q1					Q1				
Q2					Q2				
Q3					Q3				
Q4					Q4				

BEST PLAYERS (0/4)

1
2
3
4

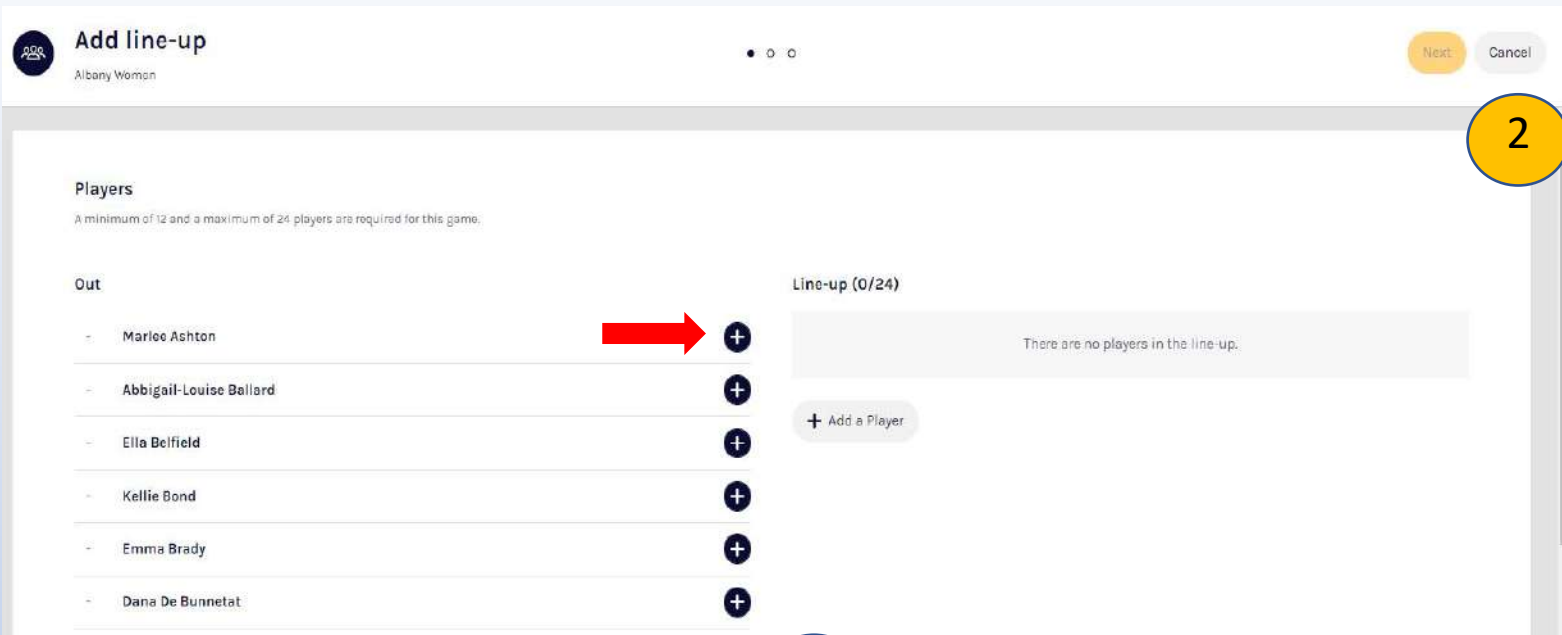
SELECT TEAM

Add players, coaches and volunteers for this game.

+ Select Team

If you are Club Admin to enter team sheet:
Head to Game Day → go to next up coming match and click Details.

Scroll down to bottom of page until you see Select Team button.

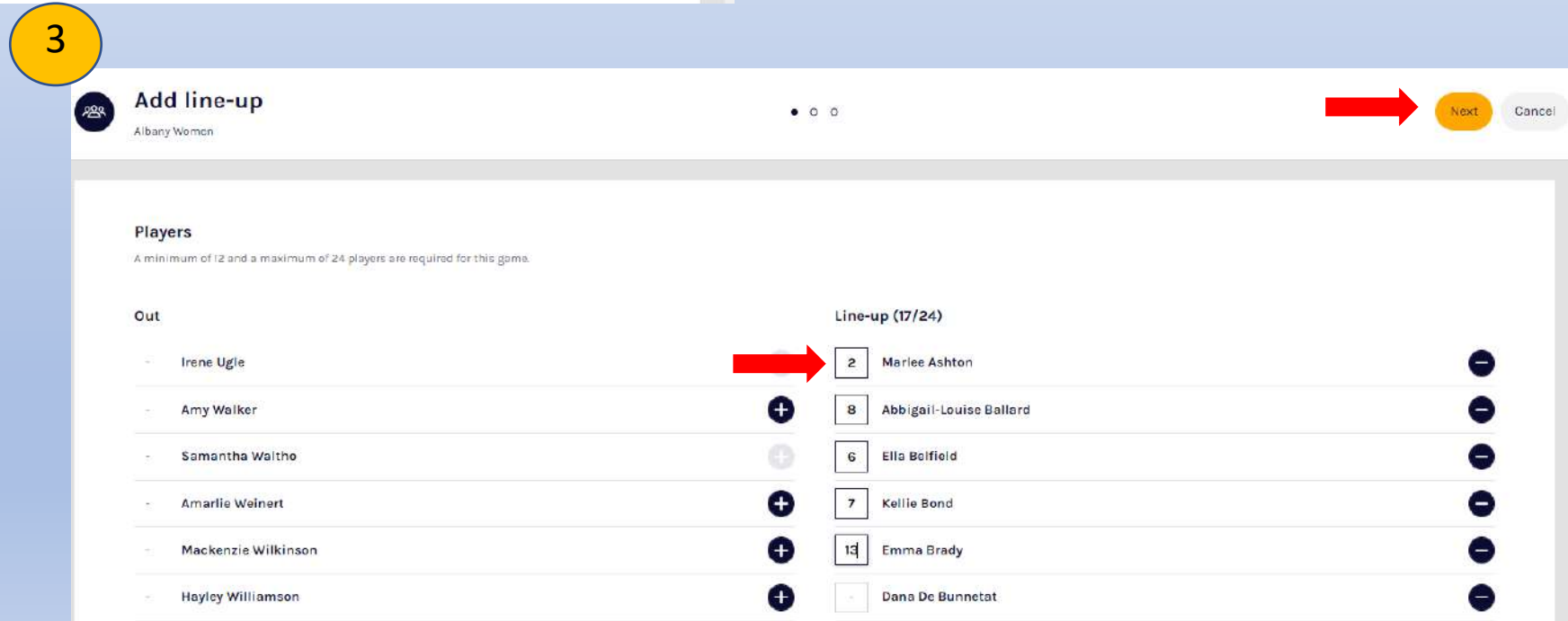


First, you will add players that are playing.

If plus button is dark blue, can add player. If plus button is grey, unavailable to be selected. If you hover over grey button it will tell you why the player can't be selected.

Once players are added to the line up, if you haven't already allocated jumper numbers you can do so here.

Once all players are selected click on next.



Add coaching staff
Albany Women

Next

Back

Coaching Staff

A minimum of 1 and a maximum of 3 coaches are required for this game.

Out

There are no coaches listed as out.

In (1/3)

Coach

Beverly Wallam

+ Add Coach

Assistant Coaches

There are no assistant coaches listed as in.

+ Add Assistant Coach

4

Next, you will add your coaching staff. If you haven't selected your head coach yet here is where you will do it.

You can also add your Assistant Coaches if required as well.

Once all selected, click on Next

Lastly, you can add your volunteers in here.

Currently, you have to type in the names of volunteers however, will update to a drop box list of names in future.

Once completed, click on Save Team Selection.

Add volunteers
Albany Women

Save Team Selection

Back

Name	Role
First and last name	Steward
First and last name	Runner
First and last name	Runner
First and last name	Physio
First and last name	Doctor
First and last name	Trainer
First and last name	Trainer
First and last name	Medical/Water
First and last name	Medical/Water

Game Details

Done

Game Incidents

Download Game Sheet

SELECT TEAM
Add players, coaches and volunteers for this game.

+ Select Team

LINE-UP (27/30)

	PP	YEL	RED	G	B	PTS
#1 Tom Demamiel	0	☐	☐	☐	☐	☐
#2 Alexander Johnson	0	☐	☐	☐	☐	☐
#3 Jonathon Ross	2	☐	☐	☐	☐	☐
#4 Dean Staunton	0	☐	☐	☐	☐	☐

6

Once saved, team list can be seen.
To view Game Sheet can click on
Download Game Sheet to see
Team Sheet.

Adding Unallocated Players to Line-up

PlayHQ

using as
Albany Football Club

Competitions

Game Day

Programs

Participants

Transfers & Permits

Merchandise

Venues

Reports

My Organisation

Settings

Game Day

Games

Generate Game Sheets

28/01/2022

All Game Statuses All Grades All Venues Reset

1 of 1 1 of 1

TIME	VENUE/GROUND	HOME	SCORE	AWAY	GRADE	GAME ID
☐ 7:45PM	RAB16/RAOR8	Railways Women	- - - - -	Albany Women	Great Southern Football League TerryWhite Chemmart Chester Pass Albany - Women	Details

Q2

Q3

Q4

BEST PLAYERS (0/4)

1

2

3

4

SELECT TEAM

Add players, coaches and volunteers for this game.

+ Select Team

1

Under Game Day → go to next fixtured game and click on Details → scroll down and click on Select Team.

Add line-up
Albany Women

Players
A minimum of 12 and a maximum of 24 players are required for this game.

Out	Line-up (0/24)
- Emily Hill	There are no players in the line-up. + Add a Player
- Kelly Fregon	
16 Emma Walker	
23 Kriccia Woods	
- Nicole Santos	
- Amalia Bennell	
12 Tessa Ewing	

2

If you would like to add a player, from within your own club and that doesn't appear in your outs column or in your line- up click on Add a Player.

You will have two options, Competition Players and Game Permit.

Leave on Competition Player and type in player you are looking for.

*You must try and type the last name for the player to search.

When the player pops up, if eligible, will be able to be selected to the team sheet.

3

Add a Player
Albany Women

Competition Players Game Permit

Organisation* First Name Last Name*

Albany Football Club First Name Last Name Reset Search

Search for players registered to this team's organisation in this competition.

Done

Game Day Permits

PlayHQ

using as
Albany Football Club

Competitions

Game Day

Programs

Participants

Transfers & Permits

Merchandise

Venues

Reports

My Organisation

Settings

Game Day

Games

Generate Game Sheets

28/01/2022

All Game Statuses

All Grades

All Venues

Reset

1 of 1

1 of 1

☐	TIME	VENUE/GROUND	HOME	SCORE	AWAY	GRADE	GAME ID
☐	7:45PM	RAB16/RAOR8	Railways Women		Albany Women	Great Southern Football League TerryWhite Chemmart Chester Pass Albany - Women	Details

Q2

Q3

Q4

BEST PLAYERS (0/4)

1

2

3

4

SELECT TEAM

Add players, coaches and volunteers for this game.

+ Select Team

1 Game Day Permits (Previously Match Day Permits) are selected directly from your team sheet selection.

Head to Game Day → Select up and coming fixture → Select Team.

Add line-up
Albany Women

Players
A minimum of 12 and a maximum of 24 players are required for this game.

Out

- Emily Hill
- Kelly Fregon
- 16 Emma Walker
- 23 Kriccia Woods
- Nicole Santos
- Amalia Bennell
- 12 Tessa Ewing

Line-up (0/24)

There are no players in the line-up.

+ Add a Player

2

If you would like to add a player, from outside your own club and is eligible for a Game Day Permit, click on Add a Player.

Click on Game Permit and type in the Organisation (club) the player is coming from.

You also have to enter in their last name.

Players who are already registered with another club will only be able to enter single Game Day Permits.

If they have not registered they need to register to their original club.

Once you have found player click on their name and click done.

Team Managers with Team Manager access WILL NOT be able to submit Game Day Permits. Only people with Club Admin access will be able to lodge game day permits.

3

Add a Player
Albany Women

Competition Players Game Permit

Organisation* First Name Last Name*

Organisation First Name Last Name Reset Search

Search for players who have not registered to this team's organisation in this competition.

Done

Entering Match Results & Stats

1

The screenshot shows the 'Game Day' interface in the PlayHQ system. On the left is a dark sidebar with navigation options: 'Leagues' (Test Football League (TFL)), 'Competition Management', 'Game Day' (highlighted), 'Programs', 'Participants', 'Transfers & Permits', 'Merchandise', and 'Venues'. The main area has tabs for 'Games' and 'Incidents'. Below the tabs is a 'Generate Game Sheets' button and a date selector set to '19/01/2022'. A filter bar shows 'All Game Statuses', 'All Grades', and 'All Venues' with a 'Reset' button. A table lists games with columns: TIME, VENUE/GROUND, HOME, SCORE, AWAY, GRADE, and GAME ID. The first game is at 7:30 PM at CECZI/CERX9, featuring 'Aspley Senior Women' (HOME) and 'Beenleigh Senior Women' (AWAY) in the 'GSPL Senior Women' grade. The score is currently 2-2. A red arrow points to the 'Score' column header, and another red arrow points to the 'Save changes' button in the top right corner.

TIME	VENUE/GROUND	HOME	SCORE	AWAY	GRADE	GAME ID
7:30 PM	CECZI/CERX9	Aspley Senior Women	2 2 14	Beenleigh Senior Women	GSPL Senior Women	89d100

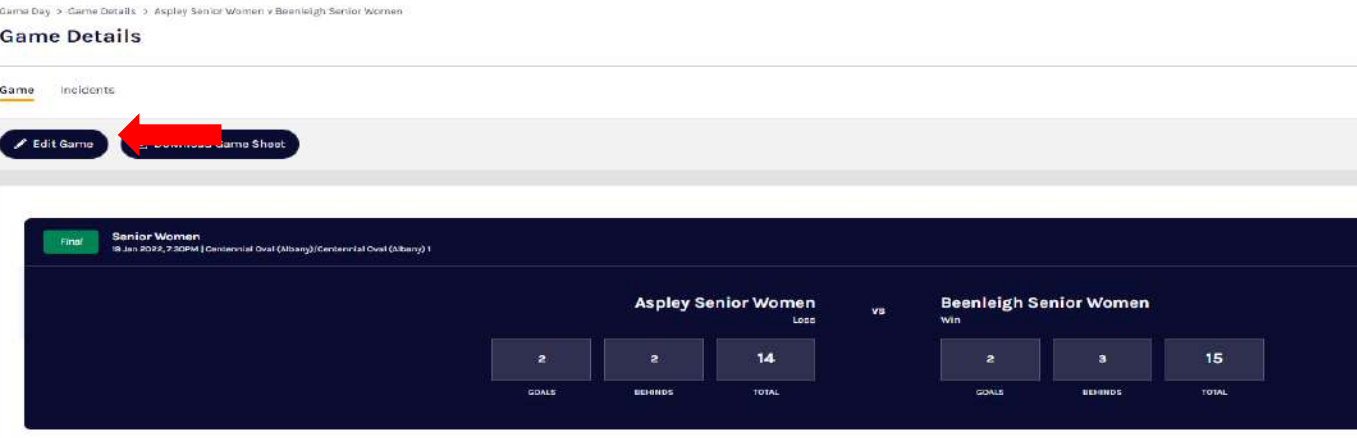
If you want to add the score at the end of the game. Head to Game Day → The date of the game and type in the score like the above. And click on Save Changes.

This will put the Game into Final Mode. If you needed to make changes to the game click on Details.

2

This screenshot shows the same 'Game Day' interface after the match results have been entered. A green notification banner at the top states 'Successfully updated game results'. The score for the game between Aspley Senior Women and Beenleigh Senior Women is now updated to 2-2-14 (Home) and 2-3-15 (Away). A red arrow points to the 'Details' button in the bottom right corner of the game entry.

TIME	VENUE/GROUND	HOME	SCORE	AWAY	GRADE	GAME ID
7:30 PM	CECZI/CERX9	Aspley Senior Women <i>Loss</i>	2 2 14	Beenleigh Senior Women <i>Win</i>	GSPL Senior Women	89d100



3

Click on Edit Game & confirm you want to Edit Result.

4

All fields will be able to be edited now. This includes Scores, Best Players & Playing Stats for team sheet.

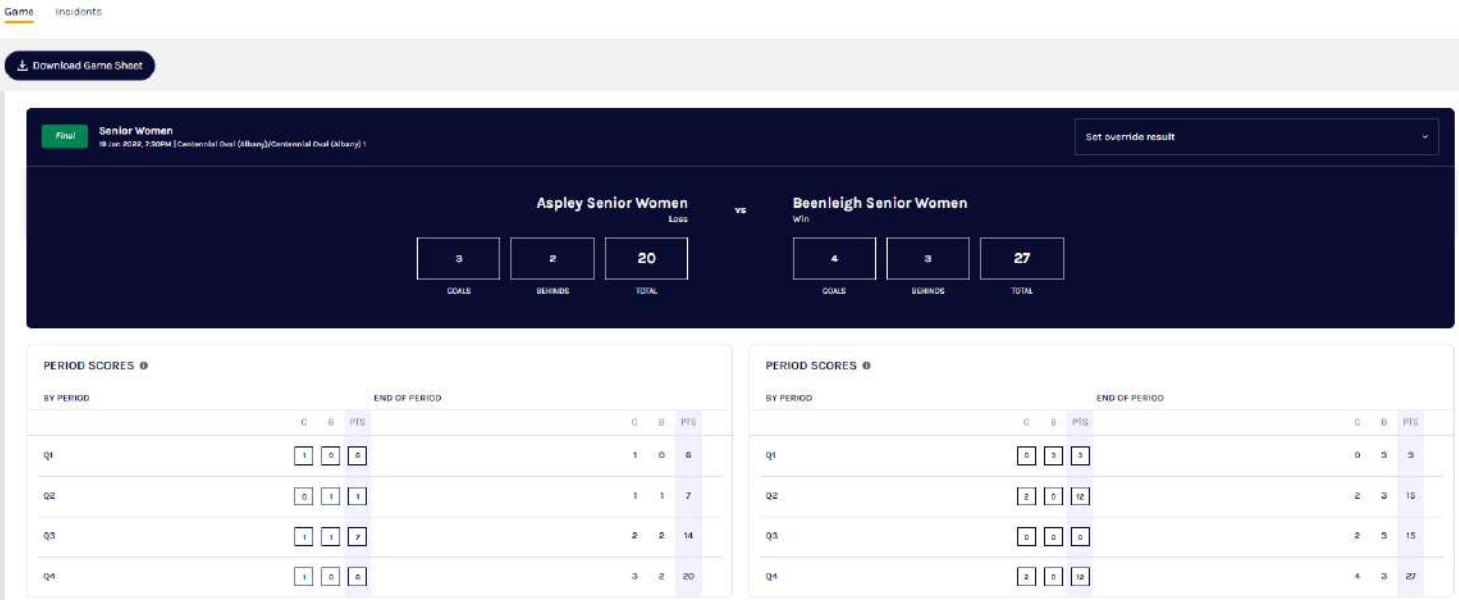
Please Note: you don't have to have exact playing stats to replicate score, you will still be able to save changes if you don't note all goal kickers.



Update Changes

5

Once you have made changes click Update Changes, this will automatically update on the public website. You no longer have to do publish to web.

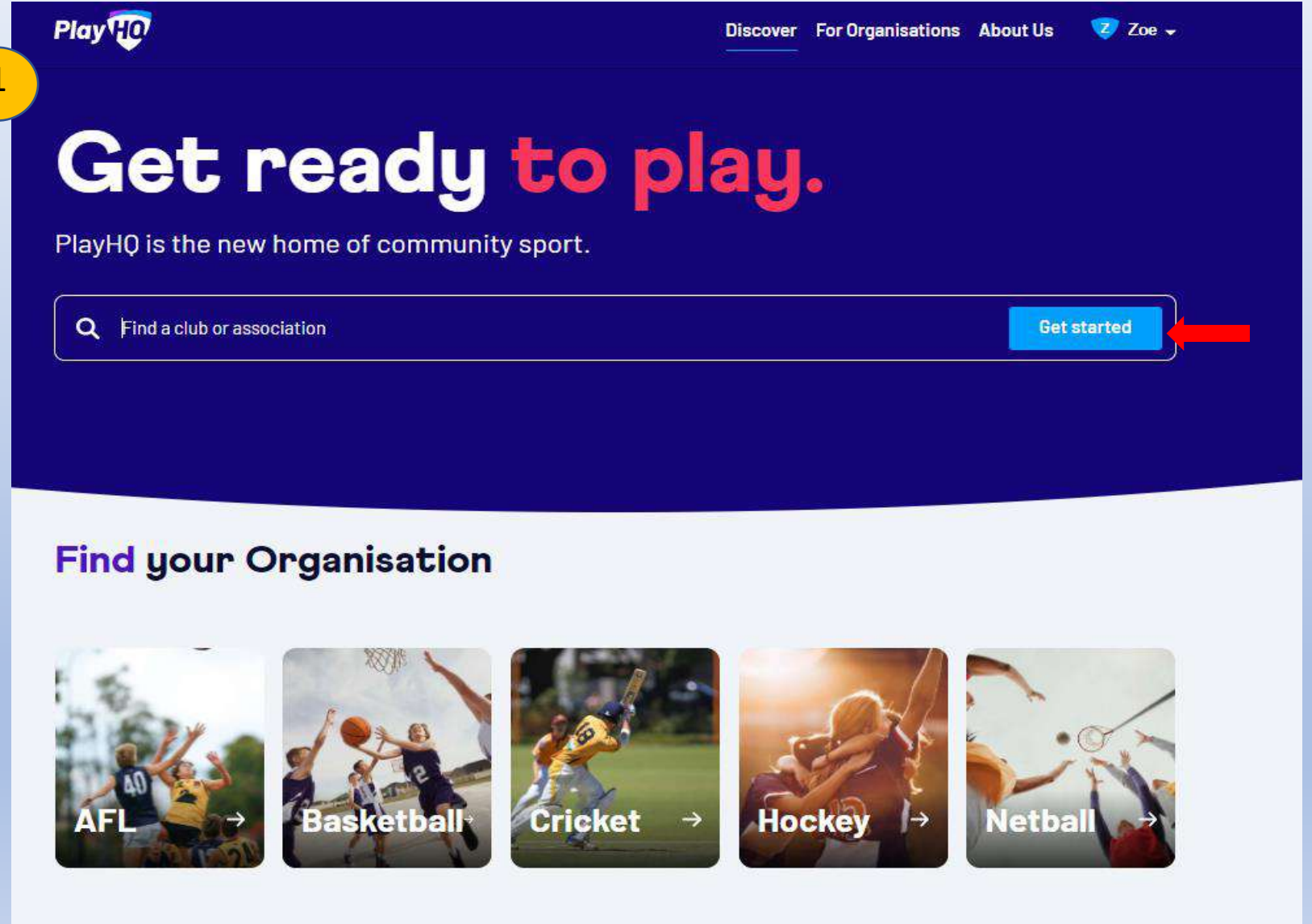


Viewing Fixtures, Results & Ladders

To view fixtures and ladders head to www.playhq.com

You can either search for a club or an Association.

1



The screenshot shows the PlayHQ website homepage. At the top, there is a dark blue header with the PlayHQ logo on the left and navigation links 'Discover', 'For Organisations', and 'About Us' on the right. A user profile 'Zoe' is also visible. Below the header, the main section has a dark blue background with the text 'Get ready to play.' in large white and red font. Underneath, it says 'PlayHQ is the new home of community sport.' There is a search bar with the placeholder text 'Find a club or association' and a blue 'Get started' button to its right. A red arrow points to the 'Get started' button. Below this section, there is a white section titled 'Find your Organisation' in purple and black text. This section contains five sport categories, each with a representative image and a right-pointing arrow: AFL, Basketball, Cricket, Hockey, and Netball.

PlayHQ

Discover For Organisations About Us Z Zoe

Get ready to play.

PlayHQ is the new home of community sport.

Find a club or association

Get started

Find your Organisation

- AFL →
- Basketball →
- Cricket →
- Hockey →
- Netball →

2

PlayHQ

Discover For Organisations About Us Zoe

Test Football League (TFL)

Fixtures & Ladders Register

1 Select a Season GSFL 2022

2 Select a Grade

GSFL 2022 UPCOMING

All days All genders All age groups Reset

GRADE	DAY	GENDER	AGE GROUP	Select →
EDFL League	Multiple Days	Men	Senior	Select →
Senior Women	Multiple Days	Women	Senior	Select →

Once you have searched what you are after, select a Grade you would like to view.

3

Test Football League (TFL)

Fixtures & Ladders Register

Senior Women GSFL 2022

Fixture Ladder

ROUND 1 2 3 4 5 SF OF

Round 3
Saturday, 05 February 2022

Aspley Senior Women	UPCOMING	10:00 AM	Centennial Oval (Albany) / Centennial Oval (Albany) 1
Broadbeach Senior Women	UPCOMING	10:00 AM	Centennial Oval (Albany) / Centennial Oval (Albany) 2

The fixture for the season will then appear with the option to view the Ladder as well.

Can view more game details by clicking on the arrow, it will then show quarter by quarter scores, best players etc.

Test Football League (TFL)

Fixtures & Ladders Register

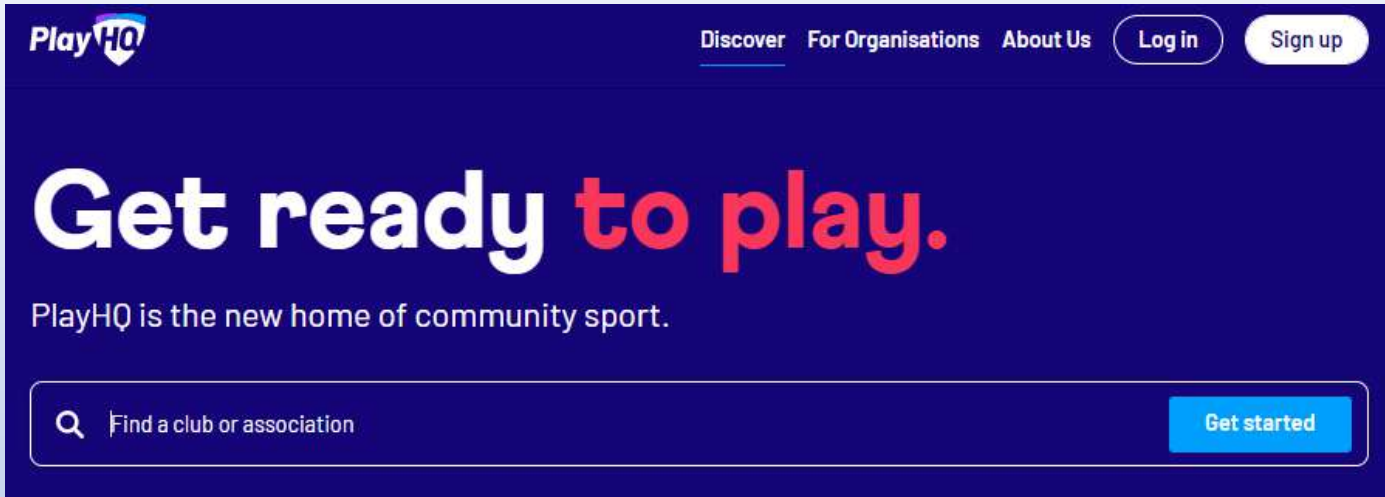
Senior Women GSFL, 2022

Fixture Ladder

Show advanced ladder

#	TEAM	P	PTS	%	W	L	D	BYE
1	Beenleigh Senior Women	2	8	216.67	2	0	0	0
2	Aspley Senior Women	2	4	121.43	1	1	0	0
3	Sandgate Senior Women	2	2	77.65	0	1	1	0
4	Broadbeach Senior Women	2	2	82.67	0	1	1	0

Team Manager Access & My Teams



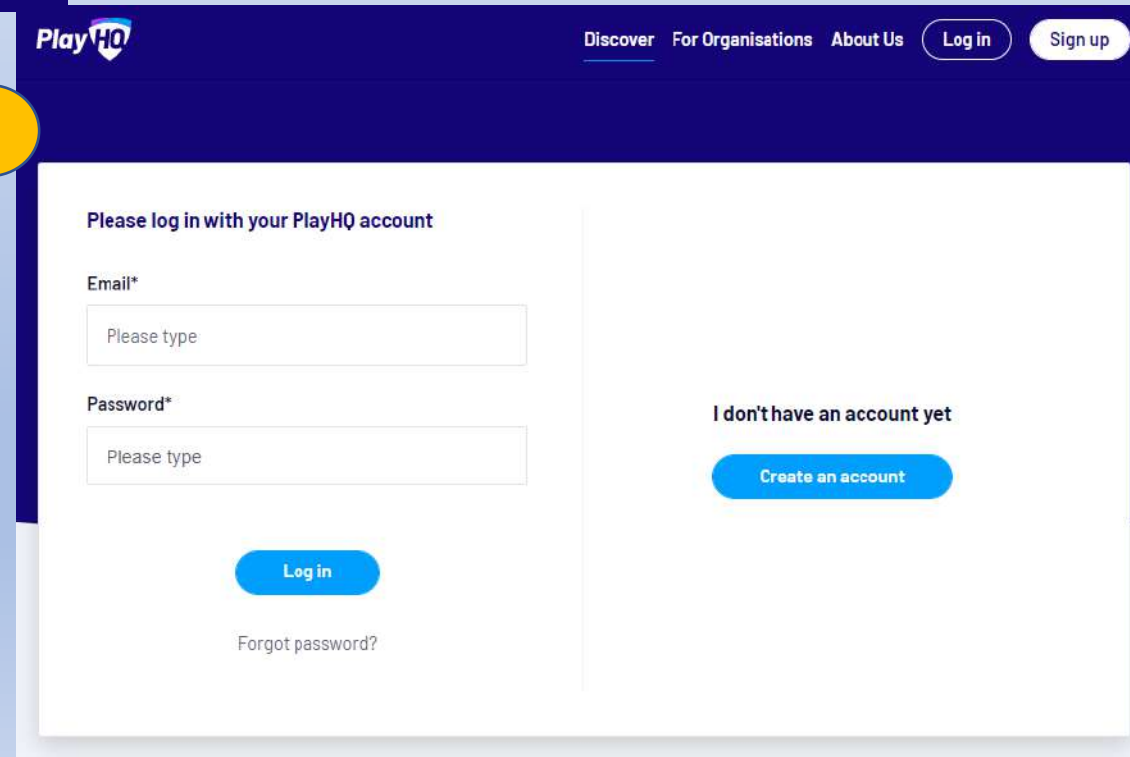
1

For Team Managers who have registered as a Team manager to the club and have been given Management Access, they will just need to log in through the public website. www.playhq.com

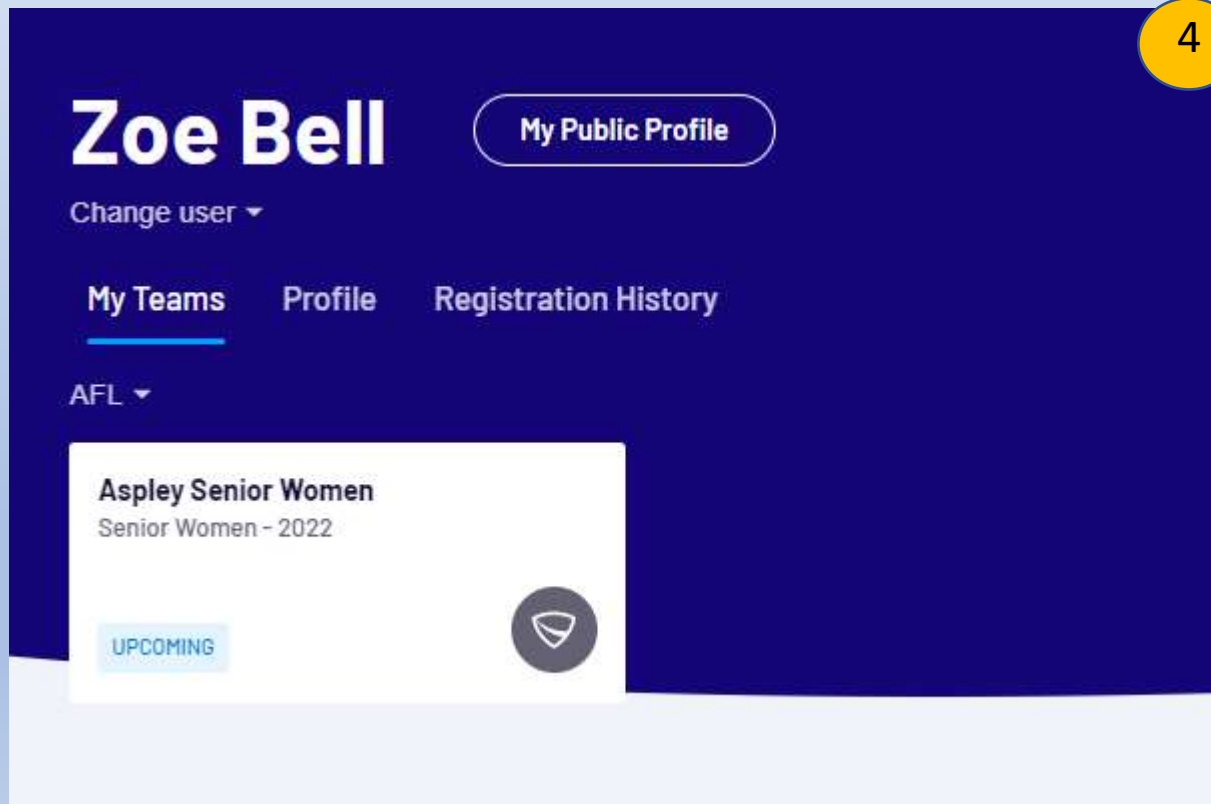
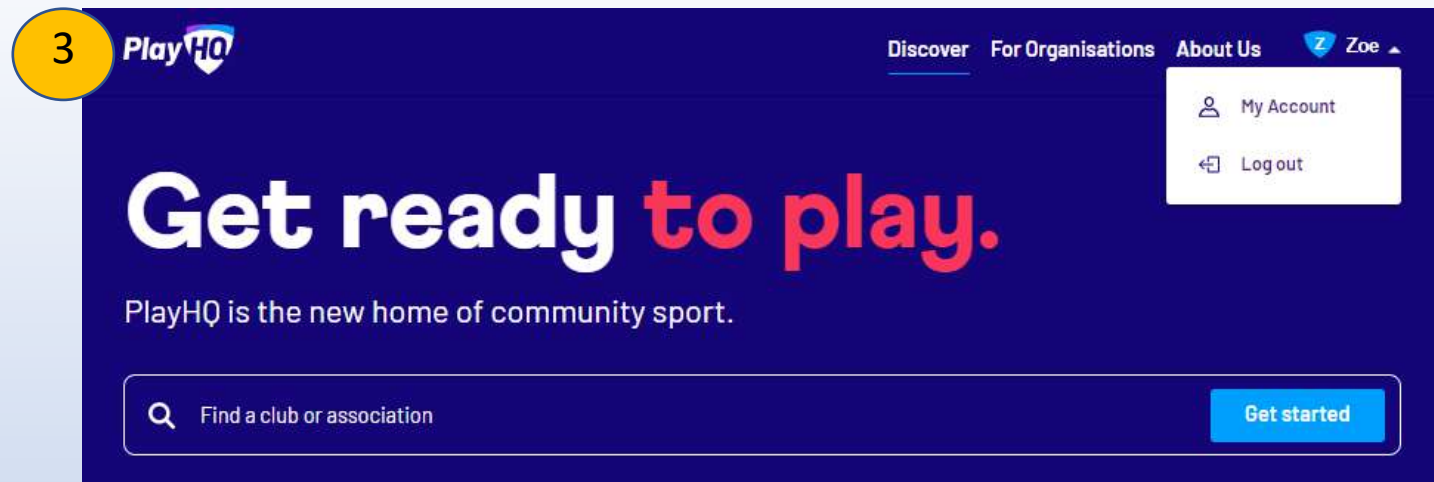
They do this by clicking on Log In.

To Log In, they would of created an account with PlayHQ when they registered, therefore will just need to enter Email address and Password.

2



Once Logged in, their name will appear in the top right hand of the screen. Drop down the arrow next to their name and click on My Account.



This is the public profile of your account. It will show My Teams, Profile & Registration History. If you are a parent and you registered your children you can also Change user to their account to view the same information.

To view a Team you have been allocated on click it.

← Back



Aspley Senior Women

Senior Women, 2022, GSFL, Aspley JAFD

AFL

Fixture Ladder Squad

SENIOR WOMEN 12

Round 1
Wednesday, 19 January 2022

 Aspley Senior Women	20 3.2 FINAL	07:30 PM	Centennial Oval (Albany) / Centennial Oval (Albany) 1
 Beenleigh Senior Women	27 4.3		

Round 2
Saturday, 29 January 2022

 Aspley Senior Women	48 8.0 FINAL	10:00 AM	Centennial Oval (Albany) / Centennial Oval (Albany) 1
 Sandgate Senior Women	29 4.5		

5

It will then list the fixtured games for your team that you have been allocated to. You also have the option here to View Ladder and Squad.

Fixture Ladder Squad

PLAYERS

#	NAME	GAMES
-	Claudia Bell	1

COACHING STAFF

C No coach allocated to this team.

AC No assistant coach allocated to this team.

TEAM MANAGERS

Zoe Bell

Participant registration link

Share this link with your teammates so they can register to the team.

Copy Link

6

If you click on the arrow next to a players name it will come up with Contact Details for that player. If it is a Junior player it will come up with Parent/Guardian information. This information can be used to call players if they are a late etc.

Team Managers only have access to Squad.

Fixture Ladder Squad

PLAYERS

#	NAME
-	Claudia Bell

Claudia Bell (Claudia)
PLAYER

Contact Details

Account managed by:
Zoe Bell
zbell@wafc.com.au
04 00112233

Parent/Guardian

Zoe Bell
zbell@wafc.com.au
04 00112233

Emergency Contact

Zoe Bell (Mother)
zbell@wafc.com.au
04 00112233

To view a game click on the arrow corresponding to the game.

7



Aspley Senior Women

Senior Women, 2022, GSFL, Aspley JAFc

APL

[Fixture](#) [Ladder](#) [Squad](#)

SENIOR WOMEN [↗](#)

Round 1
Wednesday, 19 January 2022

 Aspley Senior Women	20 3.2 FINAL	🕒 07:30 PM 📍 Centennial Oval (Albany) / Centennial Oval (Albany) 1	>
 Beenleigh Senior Women	27 4.3		

Round 2
Saturday, 29 January 2022

 Aspley Senior Women	48 8.0 FINAL	🕒 10:00 AM 📍 Centennial Oval (Albany) / Centennial Oval (Albany) 1	>
 Sandgate Senior Women	29 4.5		

8

[← Back](#)

[Public View](#)[Manage](#)

SENIOR WOMEN

UPCOMING

Aspley Senior Women



VS



Broadbeach Senior Women

📅 10:00 AM, Saturday, 05 Feb 2022

📍 Centennial Oval (Albany) /
Centennial Oval (Albany) 1

🏆 GSFL, 2022

If the team manager has been given Management access their screen will appear with two options. Public View and Manage.

To Manage the game click on Manage.

9

Back

Public View

Manage

Management access is open

SENIOR WOMEN

UPCOMING

Aspley Senior Women

Broadbeach Senior Women

10:00 AM, Saturday, 05 Feb 2022

Centennial Oval (Albany)

/ Centennial Oval (Albany) 1

View Map

GSFL, 2022

Download Game Sheet

PERIOD SCORES

END OF PERIOD	01	02	03	04
Aspley Senior Women	-	-	-	-
Broadbeach Senior Women	-	-	-	-

SELECT TEAM

Add players, coaches and volunteers for this game.

+ Select Team

Add Line-up

ASPLEY SENIOR WOMEN

Maximum of 22 players are required for this game.

Out

Line-up (0/22)

-

Claudia Bell

+

There are no players in the line-up.

Cancel

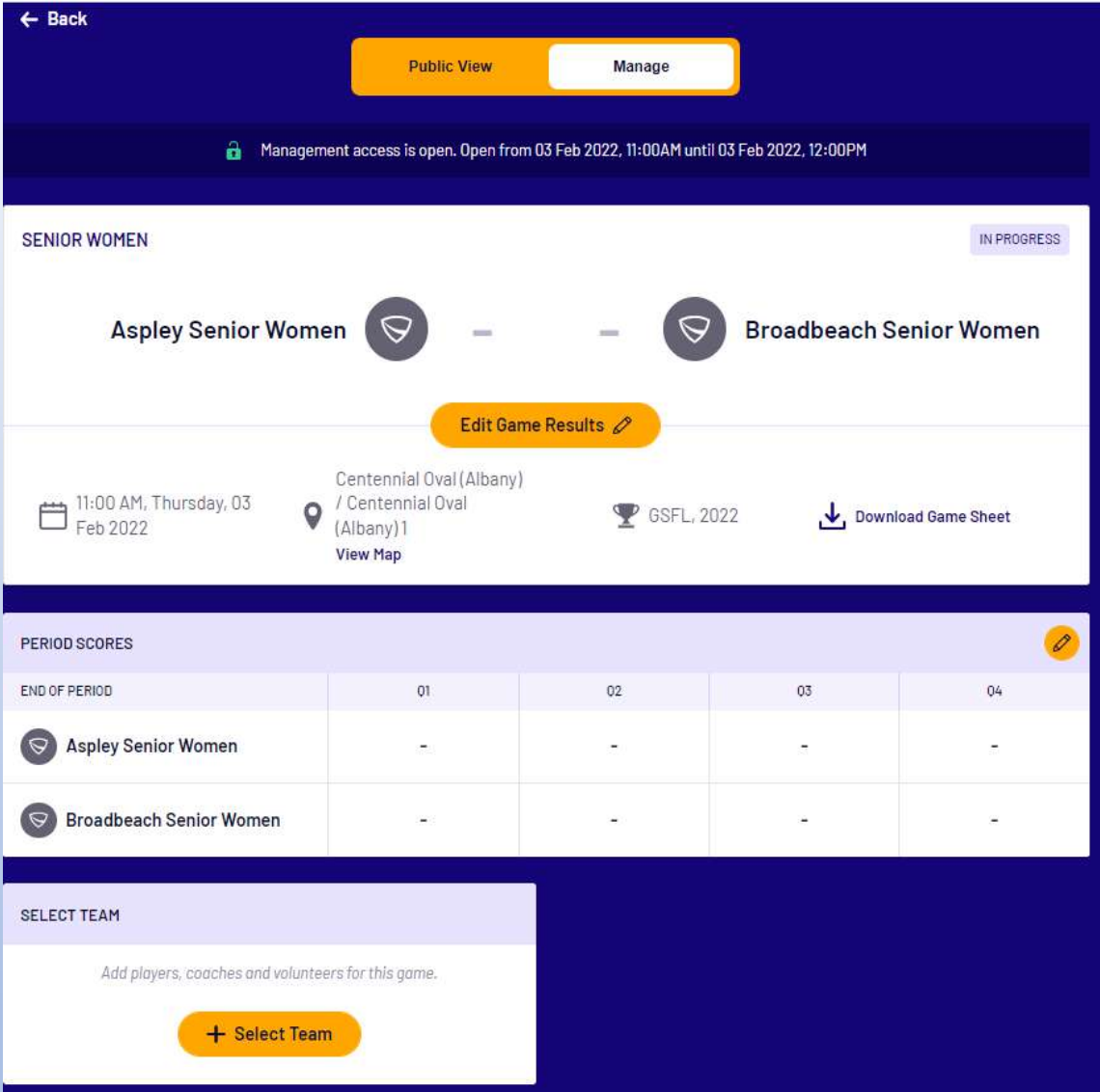
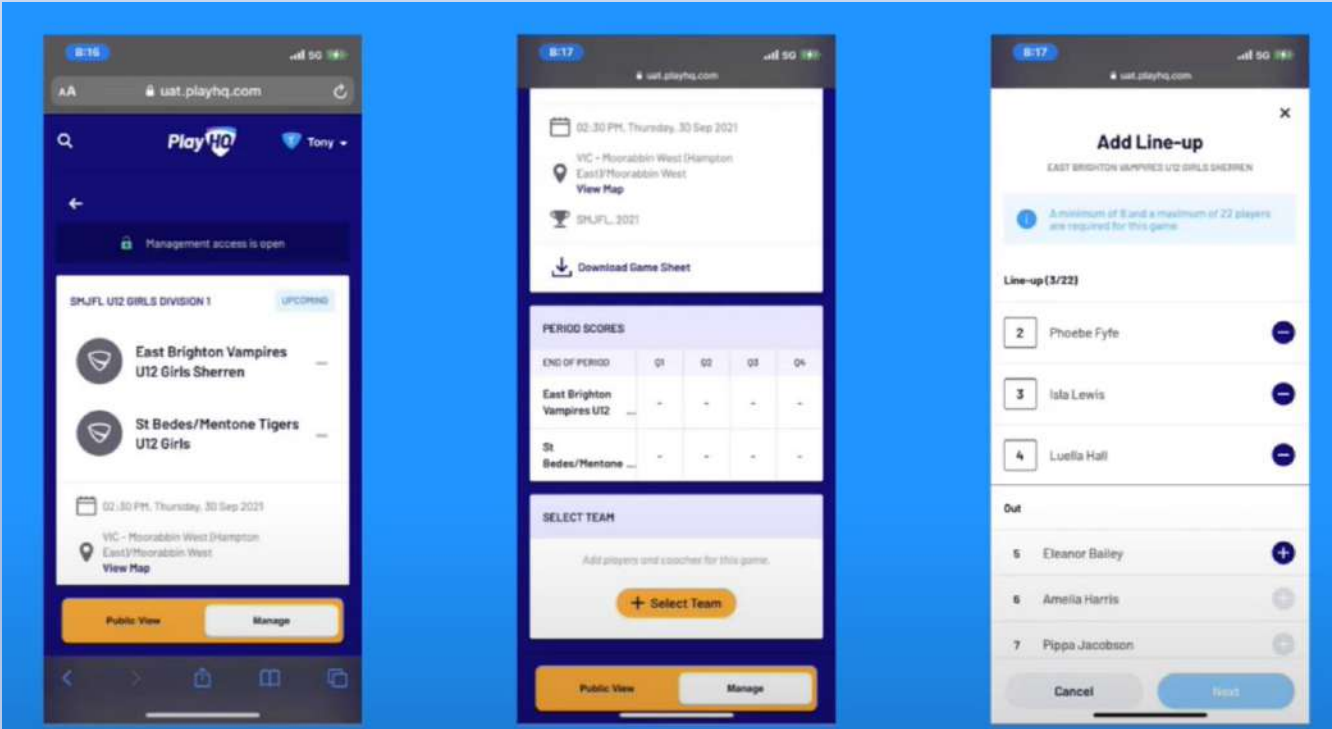
Next

If the game is upcoming, you will only be able to select the team list. Team Managers are able to create Team Sheets for eligible players in that grade. By clicking on Select Team it will show the line up and where you can add players in and out. If a player does not show up on the list, they may be ineligible or will be required to be allocated to that team, this will have to be done from a Club Admin who has Club Admin access currently, however, this feature is coming soon.

When you click next you will also be able to select eligible coaches and volunteers.

If the game is In Progress, Team Managers are able to go in and Enter Live results if required.
You can Download Game Sheets.
Can enter scores directly as they come about or can do by each quarter.
You can also select Best Players and enter in players stats.

All mobile friendly.



Livescore <https://afl.score.playhq.com/>

This is the link to livescore at games.

- To gain access, Leagues and Clubs can give access to someone to live score so they don't have to be given full admin access
- Login is normal PlayHQ admin access & password

1



Log in with your PlayHQ account

Email*

Please type

Password*

Please type

[Forgot password?](#)

Log in

2

New Scoring Session

Welcome to PlayHQ electronic scoring. Complete the electronic scoring session details then start your session.

Session Detail

Clear

Venue

Centennial Oval (Albany)

Days

How many days do you need to add to this session?



PIN

To start a session on live scoring, you need to fill in the following.

- Venue (where the game is being played)
- Days (what day it is being played)
- Pin (this 4 digit code will be what needs to type in when the game is finished to publish the final score to the public website)

2 users cannot be scoring the same game at the same time. The pin functionality is to help change users if required.

End Session PlayHQ Lock

Home

Centennial Oval (Albany)

Today 03 Feb 2022

Completed 0/1

Published 0/1

Ground

Centennial Oval (Albany) 1

Centennial Oval (Albany) 2

Centennial Oval (Albany) 3

Centennial Oval (Albany) 1

Upcoming Completed

Aspley Senior Women	0	0	0
Broadbeach Senior Women	0	0	0

Test Football League (TFL)
Senior Women
1:30 - 3:10PM

3

It will then show what games are available.
Click on the game you want to live score.

Pre Game 20:00 Start

Aspley Senior Women	0	0	0
Broadbeach Senior Women	0	0	0

Line-Up (1/22)

	YELLOW	RED	GOAL	BEHIND
Claudia Bell	0	0	0	0

Edit

Coaching Staff

+ Add

Line-Up (0/22)

+ Add

Coaching Staff

+ Add

4

Shows each team line up, can add and remove players if required. Also have the ability to add coaching staff.

However, all normal restrictions and settings still come into play. Can't add anyone who isn't on a team sheet etc.

Timer Currently shows countdown clock, however, will be given option to do count up as well. Click start to start scoring, can pause if required. There is also option to edit timing if need to add or deduct timings. Click on the pencil icon next to Start/ Pause and edit the timings. The clock must be paused to edit time.

5

PlayHQ

1st Quarter19:57

LIVEEvent Log

Start

PlayHQ

1st Quarter19:37

LIVEEvent Log

Pause

CancelEdit ClockDone

+

+

18

:

59

-

-

6

PlayHQ

1st Quarter 19:35

Start

Aspley Senior Women 0 1 1

Broadbeach Senior Women 1 0 6

Line-Up (1/22)

CLAUDIA BELL 0 0 0 1

+ Add

Edit

Coaching Staff

+ Add

1 6 Card ...

To record score, multiple options.

1. Click on the 1 or 6 and then click on the team name.
2. Click on the team name and then click on the 1 or 6.
3. If you want to track goals to players, can either click 6 first and then player who kicked it or player first and then 6.

If you make an error, you can click on the arrow (bottom left of screen). You can go back all the way to zero if all incorrect.

PlayHQ

1st Quarter 19:10

Start

Aspley Senior Women 3 1 19

Broadbeach Senior Women 1 1 7

Line-Up (1/22)

CLAUDIA BELL 0 0 1 1

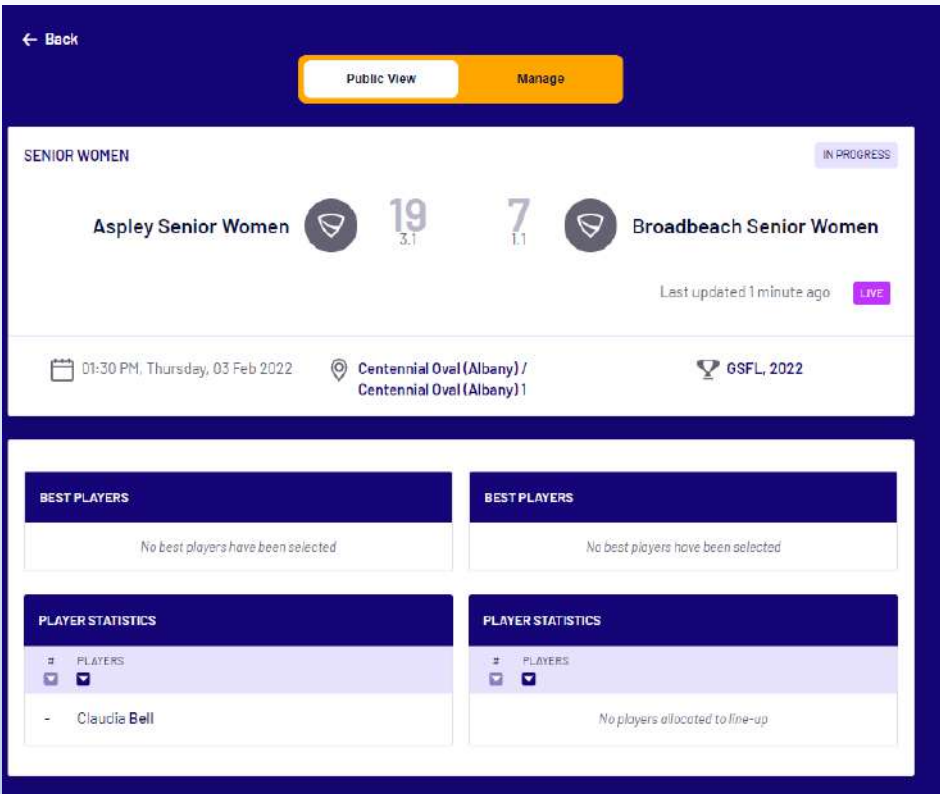
+ Add

Edit

Coaching Staff

+ Add

1 6 Card ...

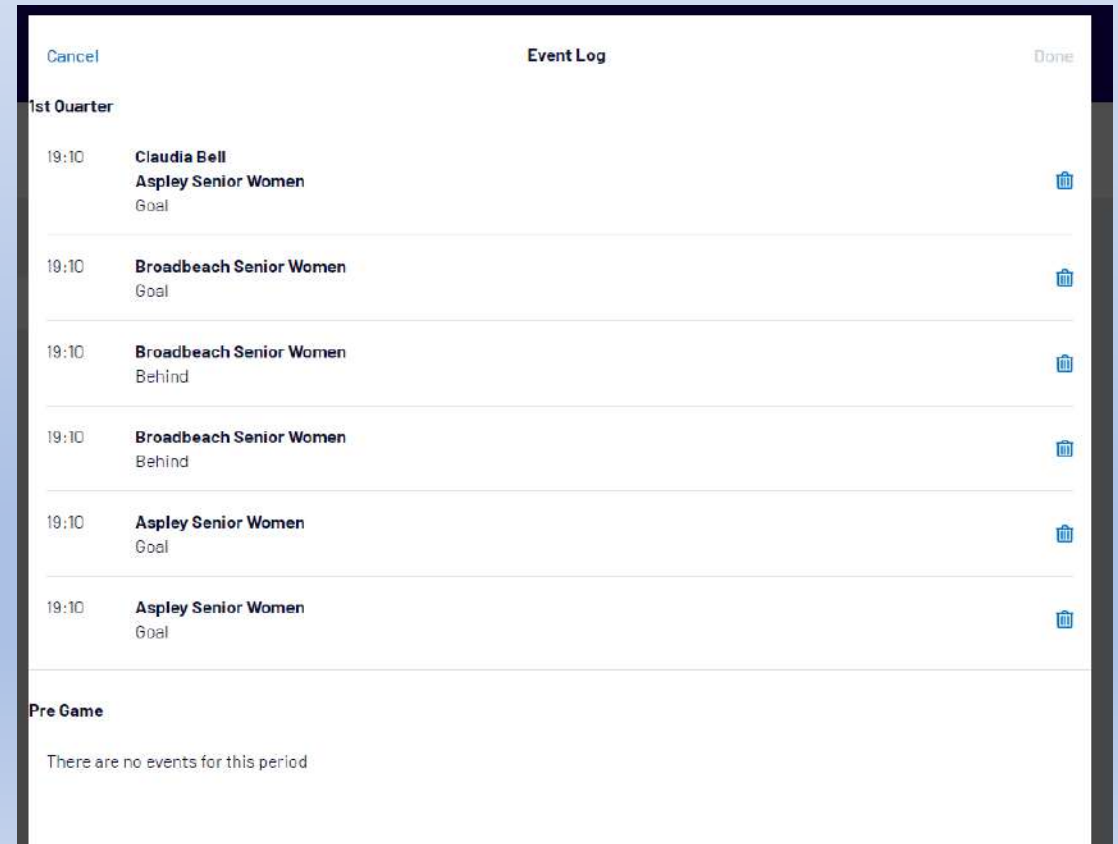


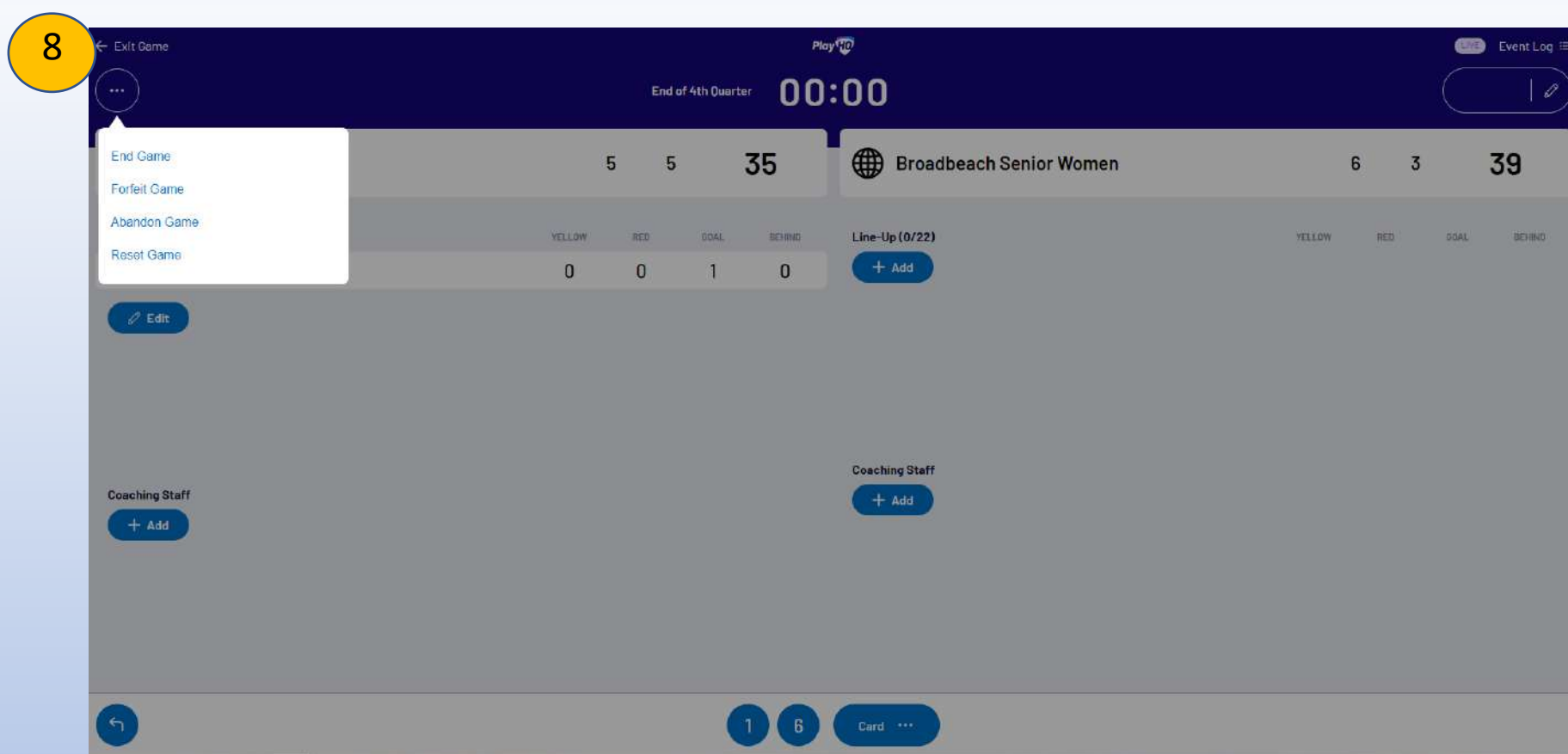
The live updates will automatically update the public website as well. You must be in the game itself to see live scores, not on the main fixture screen for the Association.



In the top right hand side of the screen there is an Event Log button. This will show all actions made during live scoring.

If you needed to remove a score back at the start of the quarter you can do so here by clicking on the trash can next to the action.





Once game has finished and you are happy with the scores, click on three dots in left hand side of the screen and click end game.

If for any reason you need to forfeit, abandon or reset match, this is where you can also do that.

Cancel Confirm Result Submit

 Aspley Senior Women	5	5	35
 Broadbeach Senior Women	6	3	39

1 0 + Add

9

PIN

Please enter the device's PIN to confirm the game result

Forgot PIN?

Cancel Confirm

Once you click End Game, you will need to submit the final scores and then enter the PIN to confirm the game result.

The game will now sit in Completed back in the main home page.

It will show Final on the public page as well.

10

Centennial Oval (Albany) 1

Upcoming Completed

 Aspley Senior Women	5	5	35
 Broadbeach Senior Women	6	3	39

Test Football League (TFL)
Senior Women
1:30 - 3:10PM

✓

← Back

Public View Manage

SENIOR WOMEN FINAL

Aspley Senior Women		35 5.5	39 6.3	 Broadbeach Senior Women
---------------------	---	-----------	-----------	---

01:30 PM, Thursday, 03 Feb 2022 Centennial Oval (Albany) / Centennial Oval (Albany) 1 GSFL, 2022

Coach Registration & Accreditation

<https://coach.afl/>

Nothing has changed from a coach point of view. They still just log into Coach AFL. Complete registration and make sure correct club are listed.

Coaches do not need to go to PlayHQ and register as a volunteer. Unless want team manager access then they need to register as a Team Manager and then they will be given Management Access.

If you have any issues Club Help AFL Customer Service are all trained in CoachAFL now so can handle all CoachAFL profiles.